

## **Transition Plan for Children Transitioning from Preschool to Kindergarten**

- |                    |  |
|--------------------|--|
| January/February - | * Phone calls or e-mails to elementary EST's to introduce names of incoming K children   |
| March              | * Meetings or phone conversations with elementary school EST/Principal/K-4 Coordinator to discuss needs of transitioning children  |
| March/April        | * Observations in preschool by EST's   |
| April/May          | * EST reviews IEP and consults with Preschool Case Manager regarding revisions to goals/objectives, accommodations, hours of service etc.<br>* K-4 Sped Coordinator is contacted and asked to review the IEP and discuss any necessary changes prior to the meeting. |
| May/June           | * Placement/Transition meeting held at receiving school, unless the receiving school is not the child's home school. K-4 Sped Coordinator is the LEA rep for these meetings  |
| June               | * Progress Report completed<br>*Transition Checklist completed/File handed over  |
| End of August      | At the end of August:<br>*Extra classroom visit for child (for high needs)<br>*For certain children, Pre-school Case Manager will connect with EST to give ESY update and review info.   |

*Updated 1/30/18*